

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
September 26, 2024

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members Present: Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Joseph Schwab, Jack Sylvester

Members Absent: Erik Bradley, Richard Schindelar, Elmer Still

Others Present: Diane Alexander, Esq., Thomas Carroll – QPA, Jilliam Martucci – Office Manager, Rob Mellinger, Esq., James Wancho – PE

Others Absent: James Schilling – Executive Director

Attendance Roll Call:

Mr. Bradley	Absent	Mr. Riccardi	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Present	Mr. Schindelar	Absent
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Absent
Chairman Rattner	Present	Mr. Sylvester	Present

Date/Time Call to Order: Thursday September 26, 2024 – 7:30PM
Others Present: Diane Alexander, Tom Carroll, Jilliam Martucci, Rob Mellinger, ~~James Schilling~~, James Wancho

Motion / Resolution	Bradley	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Absent	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Absent	Present
Regular Meeting Minutes: 08.22.2024 ALL IN FAVOR	Absent	Abstain	Aye	Abstain	Abstain	Abstain	Aye	Aye	Absent	Second Aye	Absent	Motion Aye
2023 Financials ALL IN FAVOR	Absent	Second Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Absent	Aye
2024 Financials ALL IN FAVOR	Absent	Second Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Absent	Aye
Pending Vouchers September 19, 2024 ROLL CALL	Absent	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Absent	Yes
Correspondence ALL IN FAVOR	Absent	Aye	Aye	Aye	Aye	Aye	Second Aye	Aye	Absent	Aye	Absent	Motion Aye
Directors Report, Maintenance & Repairs – 09/2024 Flow Data– August 2024 ALL IN FAVOR	Absent	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Absent	Motion Aye	Absent	Aye
Office Managers Report – 09/2024 ALL IN FAVOR	Absent	Aye	Aye	Aye	Aye	Aye	Second Aye	Motion Aye	Absent	Aye	Absent	Aye
Engineers Report – 09/2024 ALL IN FAVOR	Absent	Second Aye	Aye	Motion Aye	Aye	Aye	Aye	Aye	Absent	Aye	Absent	Aye
New Business:												
Old Business:												
Adjournment: 07:40 PM ALL IN FAVOR	Absent	Aye	Aye	Aye	Aye	Aye	Second Aye	Aye	Absent	Aye	Absent	Motion Aye

Chairman Rattner opened and closed the meeting to the public.

The "Regular" meeting minutes of August 22, 2024, accepted on a motion offered by Mr. Sylvester, seconded by Mr. Schwab and the affirmative All in Favor vote of members present. All In Favor:

Mr. Bradley	Absent	Mr. Riccardi	Aye
Mr. Cangiano	Abstain	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Abstain	Mr. Schwab	Aye
Mrs. Michetti	Abstain	Mr. Still	Absent
Chairman Rattner	Abstain	Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for 2023 were accepted on a motion offered by Mr. Romano, seconded by Mr. Cangiano and the affirmative All in Favor vote of members present. All In Favor:

Mr. Bradley	Absent	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Comments:

- None

Financial Reports – 2023

9:38 AM

09/18/24

Accrual Basis

**Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	119,889.00	-119,889.00	0.0%
Interest	10,582.93			
trustee passdown	4,480,000.02	4,480,000.00	0.02	100.0%
Total Income	4,490,582.95	4,599,889.00	-109,306.05	97.6%
Gross Profit	4,490,582.95	4,599,889.00	-109,306.05	97.6%
Expense				
Personnel Services				
B-1 · Administrative-S&W	171,133.89	180,000.00	-8,866.11	95.1%
B-14 · Operating-S&W	632,756.81	668,000.00	-35,243.19	94.7%
Total Personnel Services	803,890.70	848,000.00	-44,109.30	94.8%
Employee Benefits				
B-9 · Pension	114,061.31	114,300.00	-238.69	99.8%
B-8 · Social Security	59,070.11	60,000.00	-929.89	98.5%
B-10 · Hosp				
Dental/Vision	7,277.87			
B-10 · Hosp - Other	218,816.70	226,200.00	-7,383.30	96.7%
Total B-10 · Hosp	226,094.57	226,200.00	-105.43	100.0%
B-11 · Disability Insurance	7,927.49	10,000.00	-2,072.51	79.3%
B-6 · Unemployment	5,672.76	7,000.00	-1,327.24	81.0%
Total Employee Benefits	412,826.24	417,500.00	-4,673.76	98.9%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	-1,734.00			
B-2 · Administrative-OE - Other	50,001.57	49,100.00	901.57	101.8%
Total B-2 · Administrative-OE	48,267.57	49,100.00	-832.43	98.3%
Total Administration Expenses	48,267.57	49,100.00	-832.43	98.3%
Operations and Maintenance				
B-33 · IT & Cyber Security	1,002.10			
B-3 · Legal	37,870.87	35,000.00	2,870.87	108.2%
B-4 · Audit	35,350.00	36,000.00	-650.00	98.2%
B-5 · Engineer				
NJPDDES Permit	5,328.92			
B-5 · Engineer - Other	26,921.06	35,000.00	-8,078.94	76.9%
Total B-5 · Engineer	32,249.98	35,000.00	-2,750.02	92.1%
B-15 · Telephone	11,294.98	15,000.00	-3,705.02	75.3%
B-16 · Electric	469,902.84	500,000.00	-30,097.16	94.0%
B-17 · Propane/Fuel Oil	13,107.27	30,000.00	-16,892.73	43.7%
B-18 · Supplies/Chemicals	146,560.03	225,000.00	-78,439.97	65.1%
B-27 · Laboratory Supplies	6,320.54	8,000.00	-1,679.46	79.0%
B-13 · Office	25,775.71	30,000.00	-4,224.29	85.9%
B-31 · External Services	69,686.33	75,000.00	-5,313.67	92.9%
B-28 · Education/Training	13,631.00	15,000.00	-1,369.00	90.9%
B-25 · Laboratory Fees	34,453.05	35,000.00	-546.95	98.4%
B-19 · Maintenance/Repairs	199,593.47	200,000.00	-406.53	99.8%
B-20 · Insurance	143,057.00	143,400.00	-343.00	99.8%
B-24 · NJDEP Fees	19,803.75	25,000.00	-5,196.25	79.2%
B-12 · Trustee Admin Fee	2,560.00	15,000.00	-12,440.00	17.1%
B-23 · Permit Appl/Compliance Fees	31,208.08	31,500.00	-291.92	99.1%
B-21 · Equipment	61,956.49	70,000.00	-8,043.51	88.5%
B-26 · Sludge Disposal	1,014,046.10	1,030,370.00	-16,323.90	98.4%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	2,369,429.59	2,579,270.00	-209,840.41	91.9%
Debt Service				
Debt Svs - Principal Payment	54,814.91			
Debt Svs - Interest Payment	60,085.00			
Debt Service - Other	0.00	306,519.00	-306,519.00	0.0%
Total Debt Service	114,899.91	306,519.00	-191,619.09	37.5%
Reserves				

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09/18/24

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	83,658.00	200,000.00	-116,342.00	41.8%
Total Reserves	83,658.00	400,000.00	-316,342.00	20.9%
Pension Reimbursement	-22,652.12			
Union Dues	-175.50			
Total Expense	3,810,144.39	4,600,389.00	-790,244.61	82.8%
Net Ordinary Income	680,438.56	-500.00	680,938.56	-136,087.7%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	19,686.40			
Total Other Income	19,686.40			
Net Other Income	19,686.40			
Net Income	700,124.96	-500.00	700,624.96	-140,025.0%

9:42 AM
 09/18/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	368.31
OA 8169 · Operating Acct TD - 8169	1,106,424.81
PR 3717 · Payroll Account TD - 3717	46,130.55
CI 5030 · *CLOSED* Capital Account - 5030	328,697.40
Es 3226 · Escrow Account TD Bank - 3226	10,539.11
RR 1360 · Renewal & Replacement TD -1360	785,316.65
Petty Cash	278.74
Total Checking/Savings	2,277,755.57
Accounts Receivable	
1200 · Accounts Receivable	-0.02
Total Accounts Receivable	-0.02
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	5,368,370.54
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	29,573,660.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	200,560.89
Total Accounts Payable	200,560.89
Other Current Liabilities	
NJIB Note Payable	9,239,577.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	310.00
PERS - Contributions	160,317.11
PERS - Loans	148,057.09
PERS - Insurance	16,596.76
Union Dues	-1,191.91
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	275,942.43

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 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
Escrow Deposits Payable	
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	-183.50
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
	13,929.99
Total Escrow Deposits Payable	13,929.99
Due to Municipalities	-215,991.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	58,090.70
Accounts Payable - Pension	-223,012.24
Accrued Liabilities	47,771.68
	9,257,990.28
Total Other Current Liabilities	9,257,990.28
Total Current Liabilities	9,458,551.17
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
	1,001,542.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	13,999,871.55
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS Controls 1-5	12,287.50
365 PPE · Contract 365 Plant Process Eval	12,852.35
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	1,027,462.33
360 Leg · Contract 360 HVAC/Roofs - Legal	3,684.40
360 IB · Contract 360 HVAC/Roofs-NJIBank	6,269.74
360 PSS · Contract 360 HVAC Roofs PSS	32,403.21
	1,069,819.68
Total 360 · Contract 360 HVAC & Roofs	1,069,819.68
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
	1,027.60
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
	2,396.84
Total Contract 300 Influent Screening	2,396.84

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 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
350 · Contract 350 - PCSIU	241.25
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm Telecommunications Project	1,460.92 4,760.00
305 · Contract 305 NJIB Application	48.82
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	-283,817.77
Total B-29 Capital Improvements	966,535.00
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.60
Total B-30 Renewal and Replacement	564,009.27
Operations	50,000.00
Total Restricted	1,659,796.27
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-7,507,976.57
32000 · Retained Earnings	-2,679,002.76
Net Income	683,584.19
Total Equity	15,573,788.79
TOTAL LIABILITIES & EQUITY	29,573,660.34

The Financial Reports for 2024 were accepted on a motion offered by Mr. Romano, seconded by Mr. Cangiano and the affirmative All in Favor vote of members present. All In Favor:

Mr. Bradley	Absent	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Comments:

- Commissioner Schwab addressed that some budget line items will be over budget, however they will be handled by internal transfers after discussing with the auditor.

Financial Reports – 2024

11:18 AM
09/19/24
Accrual Basis

**Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through August 2024**

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	126,593.00	-126,593.00	0.0%
Interest	77,631.73			
trustee passdown	3,488,810.25	4,715,000.00	-1,226,189.75	74.0%
Total Income	3,566,441.98	4,841,593.00	-1,275,151.02	73.7%
Gross Profit	3,566,441.98	4,841,593.00	-1,275,151.02	73.7%
Expense				
Personnel Services				
B-1 · Administrative-S&W	133,403.29	185,000.00	-51,596.71	72.1%
B-14 · Operating-S&W	415,173.97	668,000.00	-252,826.03	62.2%
Total Personnel Services	548,577.26	853,000.00	-304,422.74	64.3%
Employee Benefits				
B-9 · Pension	115,201.00	120,000.00	-4,799.00	96.0%
B-8 · Social Security	40,429.77	66,000.00	-25,570.23	61.3%
B-10 · Hosp				
Dental/Vision	3,290.82			
B-10 · Hosp - Other	153,337.72	230,000.00	-76,662.28	66.7%
Total B-10 · Hosp	156,628.54	230,000.00	-73,371.46	68.1%
B-11 · Disability Insurance	4,893.09	10,000.00	-5,106.91	48.9%
B-6 · Unemployment	5,512.26	7,000.00	-1,487.74	78.7%
Total Employee Benefits	322,664.66	433,000.00	-110,335.34	74.5%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	256.25			
B-2 · Administrative-OE - Other	20,413.84	40,000.00	-19,586.16	51.0%
Total B-2 · Administrative-OE	20,670.09	40,000.00	-19,329.91	51.7%
Total Administration Expenses	20,670.09	40,000.00	-19,329.91	51.7%
Operations and Maintenance				
B-33 · IT & Cyber Security	16,911.71	27,000.00	-10,088.29	62.6%
B-3 · Legal	32,583.72	35,000.00	-2,416.28	93.1%
B-4 · Audit	10,000.00	20,000.00	-10,000.00	50.0%
B-5 · Engineer				
NJPDES Permit	370.00			
B-5 · Engineer - Other	20,141.88	35,000.00	-14,858.12	57.5%
Total B-5 · Engineer	20,511.88	35,000.00	-14,488.12	58.6%
B-15 · Telephone	6,793.30	15,000.00	-8,206.70	45.3%
B-16 · Electric	253,611.50	550,000.00	-296,388.50	46.1%
B-17 · Propane/Fuel Oil	9,619.03	15,000.00	-5,380.97	64.1%
B-18 · Supplies/Chemicals	114,147.98	225,000.00	-110,852.02	50.7%
B-27 · Laboratory Supplies	3,394.41	8,000.00	-4,605.59	42.4%
B-13 · Office	10,397.31	30,000.00	-19,602.69	34.7%
B-31 · External Services	60,011.46	75,000.00	-14,988.54	80.0%
B-28 · Education/Training	12,285.91	18,000.00	-5,714.09	68.3%
B-25 · Laboratory Fees	10,913.00	20,000.00	-9,087.00	54.6%
B-19 · Maintenance/Repairs	77,384.49	200,000.00	-122,615.51	38.7%
B-20 · Insurance	167,071.00	145,000.00	22,071.00	115.2%
B-24 · NJDEP Fees	18,542.23	25,000.00	-6,457.77	74.2%
B-12 · Trustee Admin Fee	70,665.16	10,000.00	60,665.16	706.7%
B-23 · Permit Appl/Compliance Fees	13,655.09	40,000.00	-26,344.91	34.1%
B-21 · Equipment	23,519.38	70,000.00	-46,480.62	33.6%
B-26 · Sludge Disposal	565,100.00	1,095,370.00	-530,270.00	51.6%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	1,497,118.56	2,683,370.00	-1,186,251.44	55.8%
Debt Service				
Debt Svs - Principal Payment	139,621.83			
Debt Svs - Interest Payment	147,604.14			
Debt Service - Other	0.00	357,223.00	-357,223.00	0.0%
Total Debt Service	287,225.97	357,223.00	-69,997.03	80.4%
Reserves				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%

11:18 AM
 09/19/24
 Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
 January through August 2024

	Jan - Aug 24	Budget	\$ Over Budget	% of Budget
B-29 · Capital Improvement	150,000.00	200,000.00	-50,000.00	75.0%
B-30 · Renewal & Replacement	150,000.00	200,000.00	-50,000.00	75.0%
Total Reserves	300,000.00	475,000.00	-175,000.00	63.2%
Pension Reimbursement	-11,719.70			
Union Dues	-156.00			
Total Expense	2,964,380.84	4,841,593.00	-1,877,212.16	61.2%
Net Ordinary Income	602,061.14	0.00	602,061.14	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	4,524.00			
Short Term Disability Reimburse	1,499.42			
Total Other Income	6,023.42			
Net Other Income	6,023.42			
Net Income	608,084.56	0.00	608,084.56	100.0%

9:43 AM
 09/18/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of August 31, 2024

	Aug 31, 24
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	952,405.66
OA 8169 · Operating Acct TD - 8169	1,865,512.82
PR 3717 · Payroll Account TD - 3717	15,828.87
CI 5030 · *CLOSED* Capital Account - 5030	328,697.40
Es 3226 · Escrow Account TD Bank - 3226	11,030.19
RR 1360 · Renewal & Replacement TD -1360	729,063.00
Petty Cash	445.39
Total Checking/Savings	3,902,983.33
Accounts Receivable	
1200 · Accounts Receivable	-0.02
Total Accounts Receivable	-0.02
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	6,993,598.30
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	31,198,888.10
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-45,458.98
Total Accounts Payable	-45,458.98
Other Current Liabilities	
NJIB Note Payable	11,374,311.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	-760.00
PERS - Contributions	190,092.10
PERS - Loans	160,633.82
PERS - Insurance	18,474.21
Union Dues	-1,055.41
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	319,238.10

9:43 AM
 09/18/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of August 31, 2024

	Aug 31, 24
Escrow Deposits Payable	
Stonewald/Morris HH	610.00
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
	15,842.11
Total Escrow Deposits Payable	15,842.11
Due to Municipalities	-215,991.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	58,090.70
Accounts Payable - Pension	-289,602.08
Accrued Liabilities	47,771.68
	11,371,342.23
Total Other Current Liabilities	11,371,342.23
Total Current Liabilities	11,325,883.25
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
	1,001,542.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	15,867,203.63
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
370 WQ · Contract 370 Water Quality	50,136.51
PS Controls 1-5	8,696.55
365 PPE · Contract 365 Plant Process Eval	12,288.60
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	101,652.72
360 Leg · Contract 360 HVAC/Roofs - Legal	6,125.97
360 IB · Contract 360 HVAC/Roofs-NJIBank	4,110.99
360 PSS · Contract 360 HVAC Roofs PSS	11,322.82
	123,212.50
Total 360 · Contract 360 HVAC & Roofs	123,212.50
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
	1,027.60
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
	2,396.84
Total Contract 300 Influent Screening	2,396.84

9:43 AM
09/18/24
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of August 31, 2024

	<u>Aug 31, 24</u>
350 · Contract 350 - PCSIU	241.25
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm Telecommunications Project	1,460.92 4,760.00
305 · Contract 305 NJIB Application	48.82
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	-256,859.97
Total B-29 Capital Improvements	92,867.43
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	531,631.95
Total B-30 Renewal and Replacement	560,665.62
Operations	50,000.00
Total Restricted	782,785.05
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-7,571,676.57
32000 · Retained Earnings	-1,995,418.57
Net Income	698,606.90
Total Equity	15,331,684.47
TOTAL LIABILITIES & EQUITY	31,198,888.10

The **Pending Vouchers** for September 19, 2024, were approved for payment on a motion offered by Mr. McNeilly, seconded by Mr. Romano and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Absent	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Absent
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- None

Musconetcong Sewerage Authority
Through September 19, 2024

	Name	Memo	Split	Amount
OPERATING:	American Wear	Uniform Service 08.20.24-09.17	B-31 · External Servi	693.95
	Bio Triad Environmental, Inc.	Invoice 10180 - Odor Control Eq	B-29 Capital Improv	697.00
	Blue Diamond Disposal, Inc.	Invoice 816319 - Monthly Trash	B-31 · External Servi	469.00
	Business Machine Technologies	Invoice 2371138, 2371102, 2371	B-33 · IT & Cyber Sec	1,027.00
	Business Machine Technologies	Invoice 2371524, 2371509, 2371	B-33 · IT & Cyber Sec	1,207.60
	Cintas First Aid & Safety	Invoice # 5228828909 First Aid	B-31 · External Servi	307.18
	Cleary Giacobbe Alfieri Jacobs	Invoice 138700 Through 08/2024	B-3 · Legal	795.00
	Fisher Scientific	Invoice 1930394, 1854375, 1707	B-27 · Laboratory Su	3,902.73
	Gannett New Jersey Newspapers	Invoice 6617069	B-2 · Administrative-	430.00
	Garden State Laboratories, Inc	Invoice 575271 - 07.02.24-07.30	B-25 · Laboratory Fe	2,046.00
	Garden State Laboratories, Inc	Invoice 577152- 08.01.24-08.29	B-25 · Laboratory Fe	3,265.00
	GenServe LLC / R&J Control, Inc.	Invoice 0454318-IN, 0454319-IN	B-19 · Maintenance/	3,190.00
	Grainger	Invoice # 9215429730 & 921667	B-19 · Maintenance/	798.45
	Grainger	Invoice # 9237207346 & 923582	B-19 · Maintenance/	312.00
	Jilliam Martucci	2024 Dental Reimbursement	B-2, B-10	123.74
	Ketter Welding	Invoice # 3005	B-19 · Maintenance/	3,110.50
	Kenvil Power Mower	Invoice 243921	B-19 · Maintenance/	258.93
	Lawson Products	Invoice 9311834257	B-19 · Maintenance/	58.19
	Lorco Petroleum Services	Invoice 1962565-IN	B-31 · External Servi	150.00
	Maraziti Falcon, LLP	Invoice 57585 & 57586	B-3, B-23	2,948.00
	Maraziti Falcon, LLP	Invoice 57741 - General Counsel	B-3 · Legal	2,882.00
	McMaster-Carr Supply Co.	Invoice 32407483	B-27 · Laboratory Su	257.49
	Municipal Maintenance Co.	Invoice 23955	B-19 · Maintenance/	26,200.00
	Napa Auto Parts	Invoice 5720-605776	B-19 · Maintenance/	191.76
	Neil Systems Incorporated	Invoice # 265635-2	B-31 · External Servi	1,806.30
	North Jersey Pump & Controls, LL	Invoice 1754-24	B-19 · Maintenance/	2,260.00
	Office Concepts Group	Invoice 1186893-0, 1186893-1,	B-13 · Office	981.15
	One Call Concepts, Inc.	Invoice 4085444	B-2 · Administrative-	51.48
	One Water Consulting, LLC	Invoice 1752 - Wastewater Cons	B-23 · Permit Appl/C	885.00
	Pro Circuit Electrical Contracting,	Invoice 24-0011-0019	B-19 · Maintenance/	4,754.00
	PS&S	Invoice # 170728 - General Cons	B-5 · Engineer	1,795.00
	R-D Trucking	Invoice 4847 - Sludge Hauling - C	B-26 · Sludge Dispos	56,140.00
	Reiner Pump Systems, Inc.	Invoice # KCP635NJ - VFD's	B-21 · Equipment	10,382.00
	RingCentral	Invoice CD_000892026 - Service	B-15 · Telephone	312.84
	Roxbury Twp. Water Dept.	Invoice # 9318-0 & 8250-0	B-31 · External Servi	134.94
	Schilling, James	S-3, C-3 License Renewal Fees	B-28 · Education/Tre	103.30
	Sparta Cobbler	Invocie 38699, 38703, 38702, 38	B-18 · Supplies/Che	250.00
	Sparta Cobbler	Invocie 40010	B-18 · Supplies/Che	250.00
	State Chemical Solutions	Invoice 903457559 - Customer #	B-18 · Supplies/Che	1,113.70
	State Chemical Solutions	Invoice 903485191 - Customer #	B-18 · Supplies/Che	1,211.94
	Tritec Office Equipment	Invoice 89743 Copy Contract 05	B-13 · Office	96.19
	USA Bluebook	Invoice INV00472746	B-19 · Maintenance/	430.03
	USA Bluebook	Invoice INV00478804	B-19 · Maintenance/	76.83
	USALCO	Invoice 910122235	B-18 · Supplies/Che	11,376.04
	USALCO	Invoice 910125414	B-18 · Supplies/Che	11,596.12

	Name	Memo	Split	Amount
	USALCO	Invoice 910116743	B-18 · Supplies/Che	11,475.60
	Water Environment Federation	Invoice 81571 - A. DeFelice	B-28 · Education/Tr	<u>182.00</u>
			TOTAL:	172,985.98
ESCROW:			TOTAL:	0.00
CAPITAL:	One Water Consulting, LLC	Invoice 1753 - Refined Nitrate M	370 WQ · Contract 3	8,571.49
	PS&S	Invoice # 170729 - C360 - throug	360 PSS · Contract 3	<u>11,187.50</u>
			TOTAL:	19,758.99
RENEWAL & REPLACEMENT:	Anty Trucking, Inc.	Invoice # 131806, 131806A	B-30 Renewal and R	33,000.00
	Municipal Maintenance Co.	Invoice 23925	B-30 Renewal and R	<u>38,400.00</u>
			TOTAL:	71,400.00
PAYROLL:	MSA Payroll	Processing Date 08.30.2024	B-1, B-14	35,768.62
	MSA Payroll	Processing Date 09.13.2024	B-1, B-14	<u>31,394.88</u>
			TOTAL:	67,163.50
ONLINE PYMTS & MANUAL CHECKS:	Altice/Optimum	Payment ID # 940907787	B-15 · Telephone	315.00
	American Water	Confirmation # 1548195211	B-31 · External Servi	1,770.65
	Direct Energy	Confirmation #'s 2876055, 2876	B-16 · Electric	3,130.21
	Direct Energy	Confirmation # 2880235	B-16 · Electric	15,508.36
	First Energy	Confirmation # 108696532	B-16 · Electric	5,656.82
	First Energy	Confirmation # 108904708	B-16 · Electric	2,377.90
	Local 32	Union Dues 08/2024	Accrued Payroll Liab	292.50
	Lowe's	Reference # 2847467116	B-19 · Maintenance/	733.81
	NJ Division of Pension & Benefits	Reference # 24290465 - 08/2024	Accounts Payable - I	4,353.40
	NJ Division of Pension & Benefits	Reference # 25401310 - 2024 Q	Accounts Payable - I	5,989.16
	NJSHBP	Reference # 24950930	B-10 · Hosp	21,032.06
	Primepoint	Invoice 629894	B-31 · External Servi	31.88
	Primepoint	Invoice 631894	B-31 · External Servi	48.63
	PVSC	Confirmation # 200144166090	B-26 · Sludge Dispo:	41,288.00
	Shell/WEX	Confirmation # 816909182024	B-17 · Propane/Fuel	387.33
	State of NJ DCA BFCE- DORES	Order ID 112699477	B-28 · Education/Tr	258.50
	VALIC	Confirmation # 357600	Accrued Payroll Liab	535.00
	VALIC	Confirmation # 359944	Accrued Payroll Liab	535.00
	UNUM	Billing # 0590889-001 2	B-11 · Disability Ins	1,572.94
	Verizon	Transaction ID 3437578091	B-15 · Telephone	<u>249.79</u>
			TOTAL:	106,066.94

The following **correspondence** for August 2024 was received and filed on a motion offered by Mr. Sylvester, seconded by Mr. Riccardi and the affirmative all in favor vote of members present. All In Favor:

Mr. Bradley	Absent	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Comments:

- None

-
- Correspondence:
 - A. State of NJ, DEP, Office of Legal Affairs: Permit Litigation, MSA vs. DEP Order of Extension to Monday, October 28, 2024, OAL Dkt Nos. ELU16549-13 and EEP165944-21, Agency Dkt Nos. NJ 0027621-46474
 - B. NJB: Construction Loan Accrued Interest Monthly Statement as of 08.31.2024
 - C. Rock Solid Built LLC: Legal Notice, Borough of Netcong - Redevelopment Plan Block 15, Lots 29, 30, 31, 32 and 33 Main Street & Maple Avenue
 - D. 2025 MSA Board Meeting Schedule
-

Monthly Reports:

The Director's Report, Maintenance & Repairs Report for the month of September 2024 and Flow Data for the month of August 2024 were accepted on a motion offered by Mr. Schwab and seconded by Mr. Romano and the affirmative all-in favor vote of members present All in Favor:

Mr. Bradley	Absent	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Director's Report, Maintenance & Repairs Report, Flow Data Comments:

- None

The Office Manager's Report for the month of September 2024 was accepted on a motion offered by Mr. Romano and seconded by Mr. Riccardi and the affirmative all-in-favor vote of members present. All In Favor:

Mr. Bradley	Absent	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Office Manager's Report Comments:

- Ms. Martucci advised The Board the following.
 - 2024 AEA and NJLM Conferences are in November, registration and room blocks are open, RSVP for attendance and registration purposes.
 - 2025 MSA Board Meeting Schedule will be on the October Agenda for approval.

The Engineer's Report for the month of September 2024 was accepted on a motion offered by Mr. McNeilly, seconded by Mr. Cangiano, and the affirmative all-in favor of members present. All In Favor:

Mr. Bradley	Absent	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Engineer's Report Comments:

- Mr. Wancho, PE, advised the Board the following:
 - DEP inspection was performed in the Admin Building, the project should be closing soon.
 - The manufacturer for the headworks building will be on site doing repairs on the fiberglass cracks under warranty. The Board discussed what may be causing this, Mr. Wancho advised that he discuss all possibilities with the manufacturer for the cause of the cracks.

New Business:

Comments:

- None

Old Business:

- Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA
 - Mrs. Michetti advised The Board that there is nothing to report at this time.

Adjournment:

Motion made by Mr. Sylvester, seconded by Mr. Riccardi at 07:40 pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 07:40 pm. All In Favor:

Mr. Bradley	Absent	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Absent
Chairman Rattner	Aye	Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci – Office Manager